

ISO/TC 67 MC N 056

Open Action Items:

6.2 - 06MC-05 – N435 Update

TC67 Secretariat will advance the revision to section 5.2.6 of N 435 with ISO/CS.

The following text has been agreed between the ISO TC67 Secretariat and ISO/CS and is presented to the ISO/TC67 MC for confirmation:

#### 5.2.6 Process for developing the draft of a new International Standard

When proposing a new International Standard, it is recommended that a preliminary working draft be prepared for which, when registered by ISO/CS, the project timeframe “clock” will not be started. This draft should be attached to the NWI proposal (see 2.3) at step [6] below. This effectively allows the PL and experts to develop the document at whatever speed and in whatever manner is necessary and then to achieve or improve upon the typical project programme presented in Figure 2. In the case of revisions, to ensure expedient administrative processing, a complete set of revisable master files (.DOC, .PDF, .DWG/DXF) have been posted in a restricted-access repository. Convenors and/or Project Leaders should request these files directly from their respective ISO Member Bodies and/or from the TC67 Chair or Secretary with a copy of the request being provided to the ISO/CS TPM.

## 6.3 - 07MC-01 – Marking Requirements

TC67 Secretariat will prepare a proposed marking editorial protocol.

See attached protocol prepared by TC 67 Secretariat for ISO/TC67 MC confirmation.

### ISO DRAFTING AND PRESENTATION PROTOCOL No. 27 (DRAFT 1)

<b>Subject/Title</b> Product marking requirements
<b>Applicability</b> All TC 67 documents
<b>Time limits</b> Review correctness at each revision of document
<b>ISO Directives</b> The ISO Directives do not address product marking requirements
<b>Problem</b> 1. ISO Guide 21 allows for both identical and modified adoptions and due to the national adoption process products manufactured under the various national adoptions can vary significantly. In as much as the ISO Directives do not address product marking, products can be manufactured under a variety of national adoptions and be marked with the ISO standard designation yet may not meet all the product requirements identified in the base ISO standard. It would be difficult to administer a process to determine if modified national adoptions exceed or fall short of the base ISO standard.  2. Some ISO standards allow for the marking of other organizations. It is not appropriate for an ISO standard to allow for product marking of another organization even if that organization is agreeable when there is no mechanism to determine compliance with the base ISO standard.
<b>Agreed solution/Protocol</b> If an ISO standard contains requirements that the ISO standard designation be marked on the product, the foreword and marking requirements shall specify that the product be marked only with the ISO standard designation when the product fully meets the ISO base standard requirements.
<b>Examples</b>  Foreword:  Products manufactured fully in compliance with this international standard may be marked as such in accordance with the marking section of this standard.  Marking Section:  Example - ISO XXXX  "XX.X.x) The number designation of this International Standard (ISO XXXX) may be marked on product manufactured fully in compliance with this standard."

## 7.1 Plenary Meeting AHG

Please see following report from 2007 Plenary Meeting questionnaire.

Results from the Evaluation Form, 2007 TC 67 Plenary Meeting - Instructions to attendees was to “Respond to each question with a “1” for “Yes, Completely met my Needs”, a “3” for “Neutral”, or a “5” for “No, Did not meet my Needs” and add additional comments.

1. Was the Wednesday, 17 October Technical Session of interest and value to you?

Question 1 – Technical Session		
1	3	5
84%	13%	4%

Additional Comments – Technical Session:

Highest rated query. Comments summary was that participants enjoyed session and would like to see it continue, a desire was requested for more case studies on how industry utilizes standards, and a recommendation that these be sessions be better promoted.

2. Were the Committee, Subcommittee and Work Group Reports complete and of value to you?

Question 2 – Reports		
1	3	5
77%	20%	3%

Additional Comments - Subcommittee and Work Group Reports:

Third rated query. Comments summary was that the reports should have the same format to make them easier to follow, and that some were too detailed and some not detailed enough.

3. Did the meeting venue and logistics meet you needs?

Question 3 – Facility and Logistics		
1	3	5
80%	13%	7%

Additional Comments - Venue:

Second rated query. Comments summary was that facility was good to excellent but not as convenient as a “central city” location, good comments on cruise, request for special dietary needs.

4. Has the plenary meeting stimulated you to encourage new or additional technical experts to work on ISO/TC 67 projects?

Question 4 – Technical Experts		
1	3	5
63%	33%	4%

Additional Comments - Experts:

Lowest rate query. Comments summary was this is a difficult task but that we need to keep working on it, esp. attracting new organizations.

