



## ISO/TC 67

# Materials, equipment and offshore structures for petroleum and natural gas industries

### Secretary:

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**ISO/TC 67 MC N 029**

28 May 2003

### Draft Agenda

#### ISO/TC 67 Management Committee

16 June 2003

San Antonio Marriott Rivercenter Hotel, San Antonio, Texas

Time	Agenda Item	Presenter	Objective
<b>Monday, 16 June 2003</b>			
9:00 - 9:05	1 Opening of the meeting	Ms. Stark Mr. Miller	Welcome delegates and report logistical arrangements for the meeting
9:05 - 9:10	2 Introductions	Mr. Miller	Determine attendance
9:10 - 9:20	3 Adoption of agenda (67 EC/MC N 029)	Ms. Stark	Agree to agenda
9:20 - 9:30	4 Approval of Previous Meeting Minutes (67 MC N 028)	Mr. Miller	Review and approve previous Meeting Minutes
9:30-10:30	5 2003 Work Programme Review	Ms. Stark	Update TC 67 Work Programme
<b>30 Minute Break</b>			
11:00 - 12:00	5 2003 Work Programme Review Continued	Ms. Stark	Update TC 67 Work Programme
12:00 - 1:00	<b>Lunch</b>		
1:00	6 Status of Action Items	Ms. Stark	Review of pending Action Items
1:00 - 1:30	6.1 MC Action Item 02MC-12	Ms. Stark	Discuss Editing Ad Hoc Group
1:30 - 2:00	6.2 MC Action Item 02MC-13	Mr. Wade	Discuss Editorial Resources Ad Hoc Group
2:00 - 2:45	6.3 MC Action Item 03MC-01	Mr. Reeve	Discuss ballot comments on N831, Dual References
2:45 - 3:00	6.4 MC Action Item 03MC-03	Mr. Miller	Report on SC2, 3, 4, and 6 SC Chair's terms
<b>30 Minute Break</b>			
3:30 - 4:00	6.5 MC Action Item 03MC-04	Ms. Stark	Report on ISO Bulletin Article
4:00 - 4:30	6.6 MC Action Item 03MC-05	Mr. Miller and Mr. Wade	Report on API IP Policy process
4:30 - 4:45	7 New Business Items		
	7.1 2005 Meeting Location	Ms. Stark	Discuss 2005 Meeting Location
4:45 - 5:00	8 Approve Action Items	Mr. Miller	Approve Meeting Action Items
5:00 - 5:15	9 Requirements concerning a subsequent meeting	Mr. Miller	Establish the next meeting date and location
5:15	10 ADJOURN		