



**ISO/TC 67**  
**Materials, equipment and offshore structures for**  
**petroleum and natural gas industries**

**Secretary:** American Petroleum Institute, 1220 L Street NW, Washington DC 20005 USA  
 Tel: +1 202 682 8000 Fax + 1 202 962 4714

**ISO/TC 67 MC N 013**

**15 August 2000**

**Draft Agenda**

**4th Meeting of ISO/TC 67 Management Committee**

**22 September 2000 · IFP – 1 & 4 avenue de Bois Perau – 92852 RUEIL MALMAISON**

<b>Time</b>	<b>Agenda Item</b>	<b>Presenter</b>	<b>Objective</b>
<b>Friday, 22 September 2000</b>			
9:00 - Noon	Tour of Facility and Lunch, hosted by GEP		
1:00 – 1:15	1 Opening of the meeting	Ms. Stark Mr. Miller	Welcome delegates and report logistical arrangements for the meeting
1:15 – 1:20	2 Roll call of delegates	Mr. Miller	Determine attendance
1:20 – 1:30	3 Adoption of agenda ( <b>67 MC N 013</b> )	Ms. Stark	Agree to agenda
	4 Status Update of active MC Action Items	Ms. Stark	Update of Action Items
1:30 – 1:45	4.1 Status of 99MC-5	Mr. A. Loppinet Mr. N. Reeve	Status of development of an ISO/TC 67 Communications Plan
1:45 – 2:00	4.2 Status of 99MC-6	Mr. Heimer Mr. Reeve Mr. Thomas	Status of Updating ISO/TC 67 N435
2:00 – 2:15	4.3 Status of 00MC-01	Mr. Thomas	Status of posting ISO Formatting Learings to assist consistency
2:15 – 2:45	4.4 Status of 00MC-02	Mr. Miller	Update on ISO/API Pilot Projec
2:45 – 3:00	4.5 Status of 00MC-03	Ms. Stark	Update on ISO/OGP sector forum web page
3:00 – 3:30	<b>THIRTY MINUTE BREAK</b>		
	5 Status of active EC Action Items	Ms. Stark	Update of Action Items
3:30 – 3:45	5.1 Status of 00EC-1	Ms. Stark	Update on SC information contained in SC reports
3:45 – 4:00	5.2 Status of 00EC-2	Ms. Stark	Update on API/SC2 – ISO/SC7 Coordination
4:00 – 4:15	5.3 Status of 00EC-3	Mr. Miller	Update on ISO “Live Link”
4:15	5.4 Status of 00EC-4	Mr. Miller	ISO-API Pilot, covered above
4:15-4:30	5.5 status of 00EC-5	Ms. Stark	Update on proposed scope revision
4:30 – 4:45	5.6 Status of 00EC-6	Mr. Reeve	Update on interpretations
4:45 – 5:00	6 Work Programme Update	All	Update of ISO/TC 67 Work Programme
5:00 – 5:30	7 New Business Items	Mr. Miller	Review of New Business Items and Agenda Items for discussion as requested by MC Members
5:30 – 5:45	8 Review of Meeting Action Items	Mr. Miller	Approve Meeting Action Items
5:45 – 5:55	9 Requirements concerning a subsequent meeting	Mr. Miller	Establish the next meeting date and location
6:00	<b>ADJOURN</b>		