
SOME STEERING COMMITTEE

Meeting Minutes

Sunday 11/9/2008

Discussion Topics

1. ISO Philosophy (Proposed by CRE)
 - API is relinquishing Secretariat role to ISO TC67
 - Developed clear guidelines for API committees for participation in ISO activities
 - Ensure API standards, as global standards, remain recognized
 - Flow charts presented for new and existing API/ISO standards
 - a. Gives SC's approval/rejection authority on path forward with ISO
 - b. NOTE: CRE voted Sunday night to approve this proposal
 2. Review of Joint Review meeting agenda
 - Monday (616 am / 670 pm)
 - Tuesday (684 am / 612, SP, Pump Over-speed Presentation, ISO discussion pm)
 - Wednesday (682 am / 687 pm)
 3. TI's Status
 - 3 Outstanding
 - a. 610 (1) – Waiting response from Roger
 - b. 675 (2) – Both reviewed and approved
 4. Discussion on API 692
 - Reaffirmed the issue of a new dry gas seal specification
 - Cover all aspects of dry gas seals
 5. Misc.
 - Confirmed use of "vendor" instead of "supplier"
 - Meeting on Tuesday am in place of Wednesday am
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Tuesday 11/11/2008

Discussion Topics:

1. Rich Dow's presentation
 - Upcoming schedule for Denver (Spring) & Dallas (Fall)
 - Task Force activations
2. First Time Attendees
 - Distribute flyer/packet for new attendees
 - a. Information obtained from API
 - b. Add website instructions and color brochure for future meetings
 - c. Include FAQ's
 - Ask 1st time attendees to identify themselves during introductions
 - a. Steering committee to make effort to welcome them and offer assistance
 - Terry Roehm selected as New Member Advocate
 - John Kocur to do website demonstration
 - a. Future meetings should have this Monday am
3. Growing Membership Discussion
 - Invitations through:
 - a. Personal contacts
 - b. Email
 - Emphasize to CRE that general members need to have participation in the TF's
4. SOME Steering Committee report to CRE
 - Issues
 - a. Company funding for support of SOME meetings
 - b. Number of reserved rooms for hotel
 - i. Has fallen constantly short of attendees
 - c. Participation in Task Force by member companies
 - i. Need direction from CRE downward
 - d. Age of membership
 - Impacts
 - a. EHM addition to 670 standard
 - b. API 692 - New dry gas seal specification
 - c. API 616 - requirement for stainless steel duct work
 - d. SIL levels