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David Miller, PE  
Director, Standards Program

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To: CRE Subcommittee Chairs and Sponsors

Subject: Monday Morning Meeting

The September 24, 2001 CRE Subcommittee Chairs and Sponsors meeting minutes from our meeting at the Westin Bonaventure Hotel in Los Angeles are attached. Our next Chairs and Sponsors meeting will be held on Monday, April 22, 2002, at the Hyatt Regency Hotel, Chicago, Illinois.

I look forward to seeing you in Chicago.

Sincerely,

*David Miller*

c: B. Cox  
R. Goodman  
A. Johnson  
R. Nichols  
D. Osage  
D. Quinn  
M. Rogalski  
D. Soffrin

MINUTES  
SEPTEMBER 24, 2001 CRE SC CHAIRS AND SPONSORS MEETING  
7:00 – 7:30 AM  
SANTA BARBARA A ROOM  
WESTIN BONAVENTURE HOTEL, LOS ANGELES, CA

1. Opening and Introductions – B. Cox

B. Cox called the meeting to order at 7:00 AM. Participating at the meeting were: B. Cox, Equilon, B. Elliott, Alyeska Pipeline, R. Nichols, Roddey Engineering, C. Cook, Texaco, R. Jones, Shell, D. Ermis, Texaco, J. Reynolds, Shell, D. Quinn, Equilon, A. Johnson, API, J. Riley, Chevron, N. Niccolls, Chevron, E. Shepard, Chevron, T. Snowden, Shell, B. Zerda, Texaco, J. Crail, Equilon, R. Goodman, API, and D. Miller, API.

2. CRE Sponsor List – D. Miller

D. Miller presented the updated API sponsor list. At this time, all the subcommittees have identified sponsors.

3. Project Coordination Committee/Budget Review Meeting Schedule – B. Cox/D. Quinn

The PCC schedule was reviewed.

4. CRE Schedule for SC Oral Reports and the SC Triennial Report – D. Miller

The CRE schedule was reviewed. The CRE will meet on a Monday-Tuesday PM session at this meeting, with the SC reports starting at 2:00 PM.

5. Update on CRE Action Items – D. Miller

D. Miller presented an update on the CRE Action Items.

6. Adjournment – B. Cox

The meeting adjourned at 7:45 AM.